

# Sociology Graduate Student Annual Progress Report

Return to Jackie Leavitt ([leavit13@msu.edu](mailto:leavit13@msu.edu)) by 5pm on 3/21/2022

Student:

Advisor:

## Portion Completed by the Academic Advisor

Current GPA:

- A. Date Entered MSU-SOC PhD Program: \_\_\_\_\_ Currently Enrolled In: \_\_\_\_\_
- B. Outstanding Credits of Deferred or Incomplete Credits, other than 899 or 999: \_\_\_\_\_
- C. Total number of 999 credits completed to date: \_\_\_\_\_
- D. Total Grad Credits Completed (toward Degree) to date: \_\_\_\_\_
- E. Date Completed M.A. or Qualifying Paper: \_\_\_\_\_ Due date (if applicable): \_\_\_\_\_
- F. Dated Passed Comprehensive Examination: \_\_\_\_\_ Due date (if applicable): \_\_\_\_\_
- G. Date Filed an Approved Dissertation Proposal: \_\_\_\_\_ Due date (if applicable): \_\_\_\_\_
- H. Grad Plan Updated \_\_\_\_\_ H. RCR Requirements Completed \_\_\_\_\_
- |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|
| NO                       | YES                      | NO                       | YES                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The Graduate Handbook and University rules define satisfactory progress as follows:

- Graduate students are ordinarily expected to complete at least six credits of coursework each semester in which they are enrolled until all required **coursework** is completed;
  - Students should have no more than seven deferred or incomplete credits in courses other than thesis or dissertation credit;
  - Students should have filed an approved GradPlan by the beginning of their **2nd year** in the graduate program (this is a University requirement);
  - Students should have had their Qualifying Paper approved by the **end of 4 semesters** in the program and must have made an oral presentation no later than the **fifth semester**;
  - Students should complete comprehensive exams within **4 years** of entering the graduate program;
  - Students should have filed an approved dissertation proposal within **1 year** of passing their comprehensive exams;
  - The Ph.D. degree should be completed within **6 years** of initial enrollment in the graduate program;
  - The Ph.D. degree should be completed within **3 years** of passing comprehensive examinations.
- Ph.D. candidates must have at least a 3.00 grade point average in the degree program;
  - Ph.D. candidates cannot have grades below 3.00 (including N grades in the P-N grading system) in more than two semester courses required by the guidance committee.

Comments:

According to advisor records: (see progress record above)

- This student is making normal progress
- This student is not making normal progress (deficiencies are highlighted)

# Sociology Graduate Student Annual Progress Report

Name:

**Portion Completed by the Student**

**Academic Progress**

A copy of the current program of study should be attached to this report.

Most recent contact with your entire guidance committee (month/date/year):

Most recent contact with your major professor (month/date/year):

Number of meetings with your major professor in FS 19 and SP 20:

Expected date of qualifying paper (if applicable): Passed?

Expected date of comprehensive exam: Passed?

Expected date of dissertation proposal approval: Passed?

Expected date of dissertation defense:

Number of credits below 3.0:

Remaining required courses:

Did you receive assistantship or hourly pay at MSU for semesters during this year? (2020/2021)

NO                      YES                      If yes, complete the table below.

                      |

		ASSISTANTSHIP (1/4, 1/2, or 3/4)	HOURLY
SUMMER	Type GA OR # hours/week		
	Type supervisor's last name		
	Type (research, teaching, outreach)		
FALL	Type GA OR # hours/week		
	Type supervisor's last name		
	Type (research, teaching, outreach)		
SPRING	Type GA OR # hours/week		
	Type supervisor's last name		
	Type (research, teaching, outreach)		

Summarize experiences gained & skills improved during assistantship/hourly work (*max 700 characters*)

Did you receive any MSU/Department fellowship/scholarship money this year?

NO YES

If yes, indicate the type and the amount:

Are you involved in the Mentor/Mentee Program?

NO YES

Describe your involvement with this program including how it has benefited you (if applicable):

**Professional Performance and Potential**

The student should attach the following information (3 pages maximum):

1. Goals for the next academic year
2. Papers published or submitted
3. Presentations at professional conferences
4. Participation on funded grants
5. RCR requirements completed
6. Other relevant scholarly activities or accomplishments
7. CV

Comment briefly on your progress in achieving your academic goals during the past year. Note areas in which you are experiencing any difficulty. Please bullet point each goal and include an explanation.

Comment briefly on your progress toward achieving your career goals during the past year. If you feel you are not making progress, explain why. Include perceived departmental/university obstacles that hinder your program.

Committee Chair/Advisor Signature:

Date:

Committee Member Signature:

Committee Member Signature:

Committee Member Signature: